



HEART OF KENTUCKY ART ON THE GREEN

Saturday, May 8, 2010
10 a.m. to 4 p.m.

You are invited to apply to be one of the food vendors in the Heart of Kentucky Arts Festival in the Park.

The Art On The Green is located in Graham Memorial Park located on South Proctor Knott/ Hwy 49 at the intersection of Country Club Drive. Sponsored by the Marion County Arts & Humanities Council, the festival is a celebration of arts, crafts, music and drama by artists, craftsmen, writers, musicians and thespians.

This call for food vendors gives local restaurateurs the opportunity to sell food items and promote their establishments to the people who come to the event. The Festival is publicized in local, regional and national media. This is a wonderful opportunity to advertise your business, expose non-customers to the quality of your food and to show your support for the arts.

APPLICATION DEADLINE: March 13, 2010

Heart of Kentucky Art On The Green **Food Vendor Application**

(Please print or type)

Name of Business: _____

Contact Person: _____

Address: _____

City / State: _____

Phone: _____

Proposed Menu and Prices:

1) _____ \$ _____

2) _____ \$ _____

3) _____ \$ _____

4) _____ \$ _____

Beverage:

1) _____ \$ _____

2) _____ \$ _____

◆ What is your specialty? _____

◆ Give specific dimensions to the size of your vending space and any signage you use.
(Please note that we provide vendors with a 12 ft. x 12 ft. space.)

◆ List **all equipment**. Please also include **all equipment that requires electricity**. Specify volts and amps needed for each. Please do not underestimate, as this could lead to shortage of electricity at your site.

Equipment:

Electricity:

Please enclose:

_____ \$75 festival vendor fee .

_____ \$15 electricity fee.

_____ Photo of your booth.

Please note our **Cancellation Policy:**

Once the **signed contract and payment** have been received, there will be **no refund of the vendor fee.**

Please make checks payable to: Marion County Arts & Humanities Council

Complete and return by **March 13, 2010** to:

Art On The Green
c/o MCAHC
P O Box 1029
Lebanon KY 40033-1518
Phone: 270-692-8582
or
270-337-2205

Heart of Kentucky Art On The Green **Food Vendor Guidelines**

Eligibility & Selection

- ◆ 10 food vendors will be chosen to provide a variety of artful cuisine.
- ◆ Criteria for selection are: quality, popularity of menu items offered, the level of festival food service experience and/or compliance and cooperation at past Marion County festivals.
- ◆ The Marion County Arts & Humanities Council reserves the right of final approval of food vendors and menu items.
- ◆ NO ALCOHOLIC beverages are allowed.

Fees

- ◆ The one-day vendor fee is \$75. This fee will be returned if you are not selected for the festival.
- ◆ If you require electricity in your booth, there is an additional fee of \$15.

Cancellation Policy

Once the signed contract and payment have been received, there will be **no refund of the vendor fee.**

Booth space

All spaces are approximately **12 ft. x 12 ft.** in an open, outdoor area. Please contact the festival committee if your vendor requirements exceed a 12 ft. x 12 ft. space. Spaces are assigned by the Festival Staff and assignments are final.

Sales Tax

Each vendor is responsible for registering, filing and remitting their own sales tax. Once accepted, you will need to provide a copy of your Retailer's Certificate.

Calendar

- March 13** Application and Fee Payment deadline.
March 31 Notification of participation.
May 8 Heart of Kentucky Art On The Green, 10 a.m. – 4 p.m.

